OSSE
LEA Collection/Verification/Events Calendar
August 2016-July 2017

(As of January 12, 2017)

The OSSE Data Collection Calendar is intended to provide an overview of OSSE reports, activities and due dates for LEA data collections. <u>Some dates may be subject to change.</u> The calendar will be updated monthly, and updates will be noted in red. LEAs will be notified of updates via email. More detailed guidance will be distributed with each data collection.

Hanseul Kang
State Superintendent of Education

August 2016

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DAR	*Federal*	Child Outcome Summary (COS) Verification	8/26/2016	9/16/2016
DAR	*Federal*	Historical Adjusted Cohort Graduation Rate (ACGR) C12/13, C13/14, C14/15 Collection	8/1/2016	12/1/2016
DAR	*Federal*	Career Technical Education (CTE) Collection	8/1/2016	9/16/2016
Health &Wellness	*Federal*	National School Luch Program Application Collection	8/1/2016	8/31/2016
PCSB	*Local*	School Contact List and Profile Data Collection	7/11/2016	8/5/2016
PCSB	*Local*	Annual Report Due-Epicenter	8/6/2016	9/6/2016
PCSB	*Local*	High School 9th Grade On-Track Submissions	8/8/2016	8/12/2016
PCSB	*Local*	Adult Ed Data Collection (Cohort 2 Schools)	8/29/2016	9/9/2016
PCSB	*Local*	Discipline Data to PCSB Hub	8/31/2016	9/14/2017

Events/Important Dates

- **LEA Data Meeting Aug. 25th 11am-12:30pm**
- **LEA Special Education Point of Contact training Aug. 4th 11am-2:30pm**
- **Enrollment Audit Training Webinar Aug. 17th**
- **LEA Special Education POC Monthly Webinar Aug. 17th 10am-11am**
- **Cluster 1 LEA Nonpublic Desktop monitoring notifications Aug. 29th**
- **PCSB-Early Childhood Validation Aug. 10-Aug. 28**
- **PCSB-High School Validation Aug. 31-Sept. 11th**
- **School Nutrition Programs SY 2016-2017 SFA Training Aug. 1th & Aug. 4th**
- **IDEA Part B Determination Packets Release to LEAs Aug. 26th**
- **Farm Field Trip Grant Opens Aug. 15th**
- **Experiences School Garden Coordinators Training Aug. 18th**
- **Health and Wellness Symposium Aug. 19th**

September 2016

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DAR	*Federal*	**Child Count Verification**	9/1/2016	10/5/2016
DAR	*Federal*	**Enrollment Audit Verfication**	9/1/2016	10/5/2016
DAR	*Federal*	**Four-Year Adjusted Cohort Graduation Rate (ACGR) Final Verification, SY 15-16 graduates**	9/19/2016	9/30/2016
DAR	*Federal*	**Five-Year Adjusted Cohort Graduation Rate (ACGR) Verification, SY 15-16 graduates**	9/19/2016	9/30/2016
Health & Wellness	*State*	**Health and Physical Education Assessment LEA Point of Contact Collection**	9/5/2016	9/30/2016
Health & Wellness	*State*	**Verification Workshop**	9/14/2016	9/15/2016
PCSB	*Local*	**Fall Compliance Submissions**	9/6/2016	10/6/2016
PCSB	*Local*	**Adult Ed Data Validation**	9/30/2016	10/13/2016
PCSB	*Local*	**Attendance to Qlik (OSSE)**	9/30/2016	10/7/2016
PCSB	*Local*	**Discipline Data to PCSB Hub**	9/30/2016	10/14/2016

Events/Important Dates

- **LEA Data Meeting-Sept. 15th 11:30am-1pm**
- **LEA Special Education POC Monthly Webinar Sept. 21, 10am-11am**
- **Youth Mental Health First Aid Training Sept. 21st**
- **Continuous Improvement Plans (CIP) Release Sept 1st**
- **School Food Authority Claim Submission Jul. Final Submission Sept. 29th**
- **School Food Authority NSLP & FFVP Claim Submissions due Sept. 12th**
- **Enrollment Audit Training Sept. 6th, 9th and 12th**
- **Farm Field Trip Grant due Sept. 30th**
- **New School Garden Coordinators Training Sept. 30th**
- **MKV Homeless Liaison Professional Development Training Sept. 16th**
- **PCSB and DCPS provide Certified Graduates List to OSSE Sept. 6th**

October 2016

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DAR	*Federal*	Students Born Outside of the US Collection	10/3/2016	11/4/2016
DAR	*Federal*	Staff Evaluation Collection	10/3/2016	11/4/2016
DAR	*Federal*	Teacher Vacancies & Shortage Areas Collection	10/3/2016	11/4/2016
DAR	*State*	*Student-Teacher Linkages Collection	10/10/2016	10/21/2016
PSCE	*Federal*	Dual Enrollment Collection	10/1/2016	10/31/2016
PCSB	*Local*	Attendance to Qlik (OSSE)	10/30/2016	11/7/2016
PCSB	*Local*	Discipline Data to PCSB Hub	10/31/2016	11/14/2016

*This is an optional collection.

Events/Important Dates

- **Enrollment Audit Snapshot Oct. 5th**
- **Child Count Snapshot Oct. 5th**
- **LEA Data Meeting-Oct. 27th 11am-12:30 pm**
- **Cluster 1 Nonpublic Reports Release Oct. 31st**
- **Scholastic Aptitude Test (SAT) School Day-Fall Exam Oct. 19th**
- **LEA Special Education POC Monthly Webinar Oct. 19th 10am-11am**
- **Adjusted Cohort Graduation Rate (ACGR) Public Release in Oct 15th.**
- **Enrollment Audit Data Certification and Anomalies Acknowledgement due Oct. 7th**
- **Enrollment Audit Auditor site visits and resolution meetings Oct. 7th-Nov. 31st**
- **Growing Healthy Schools Month Oct. 1st -31st**
- **School Food Authority NSLP & FFVP Claim Submissions due Oct. 10th**
- **School Food Authority Final NSLP & FFVP Claim Submission for Aug. due Oct. 30th**
- **Fresh Fruit and Vegetable Program (FFVP) Boot Camp will begin Oct. 25th thru Oct. 27th**
- **Nutrition Education and Food Safety Webinar**
- **DC Staffing Collaborative Meeting Oct. 27th**

November 2016

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DAR	*Federal*	School Improvement Grant (SIG) Collection	11/21/2016	12/21/2016
DAR	*Federal*	Neglected & Delinquent Collection	11/15/2016	12/14/2016
DAR	*Federal*	ACCESS for ELLs 2.0 Roster Verification	11/7/2016	11/30/2016
OCIO	*Federal*	Technology Fund Collection	11/1/2016	3/31/2017
PCSB	*Local*	Audited Financial Statements	11/1/2016	12/1/2016
PCSB	*Local*	Audited Financial Statements - FAR Data Entry Form	11/1/2016	12/1/2016
PCSB	*Local*	Winter Compliance Submissions	11/8/2016	12/8/2016
PCSB	*Local*	Facilities Expenditure Template	11/15/2016	12/15/2016
PCSB	*Local*	Attendance to Qlik (OSSE)	11/30/2016	12/7/2016
PCSB	*Local*	Discipline Data to PCSB Hub	11/30/2016	12/14/2016

Events/Important Dates

- **LEA Data Meeting-Nov. 17th 11am-12:30 pm**
- **LEA Special Education POC Monthly Webinar Nov. 16th 10am-11am**
- **Enrollment Audit Auditor site visits and resolution meetings Nov. 31st**
- **School Food Authority NSLP & FFVP Claim Submissions due Nov. 10th**
- **School Food Authority Claim Final Submission for Sept. due Nov. 29th**
- **New School Garden Coordinator Training Nov 3rd**

December 2016

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
PCSB	*Local*	**2nd Quarter Board Meeting Minutes-Due to Epicenter**	12/19/2016	1/19/2017
PCSB	*Local*	**Attendance to Qlik (OSSE)**	12/31/2016	1/7/2017
PCSB	*Local*	**Discipline Data to PCSB Hub**	12/31/2016	1/17/2017

Events/Important Dates

- **LEA Data Meeting-Dec. 15th 11am-12:30 pm**
- **Publication of the 2015-16 Equity Reports-Dec.**
- **Enrollment Audit Data release to SLED Dec. 8th**
- **Cluster 2 LEA Nonpublic Desktop monitoring Dec. 15th**
- **Child Find Notification Letters to LEAs Dec. 19th**
- **School Food Authority NSLP & FFVP Claim Submissions due Dec 12th**
- **School Food Authority Final NSLP & FFVP Claim Submission for October due Dec. 30, 2016**
- **School Garden Mid-Project Report due Dec. 16th**
- **USDA Verification Report due Dec. 15th**

January 2017

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DEL	State	Early Development Instrument data collection	1/3/2017	6/1/2017
Grants Mgmt	Federal	The National Public Education Financial Survey (NPEFS) Collection	1/30/2017	4/15/2017
Health & Wellness	Federal	Healthy Schools Act School Health Profile (HSA SHP) Collection	1/13/2017	2/15/2017
PCSB	Federal	IRS Form 990 or Extension FY2016	1/16/2017	2/16/2017
PCSB	Local	Attendance to Qlik (OSSE)	1/31/2017	2/7/2017
PCSB	Local	Discipline Data to PCSB Hub	1/31/2017	2/14/2017

Events/Important Dates

- The National Public Education Financial Survey (NPEFS) Webinar Jan. 17th
- PCSB-Publish HS, Alt, EC/ES/MS Jan 5-Mar. 15
- LEA Data Meeting-Jan. 26 11am-12:30pm
- LEA Special Education POC Monthly Webinar Jan. 18th 10am-11am
- Enrollment Audit Data release (Post Appeals) Jan. 6th
- Enrollment Audit Appeals submission to OSSE Jan. 6th-10th
- Final Enrollment Audit Data release to SLED Jan. 24th
- School Food Authority NSLP & FFVP Claim Submissions due Jan. 10th
- School Food Authority Final NSLP & FFVP Claim Submission for Nov. due Jan. 29th
- New School Garden Coordinators Training Jan. 12th

February 2017

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DAR	*Federal*	**IDEA Part B MoE CEIS Collection**	2/1/2017	3/1/2017
PCSB	*Local*	**Attendance to Qlik (OSSE)**	2/28/2017	3/7/2017
PCSB	*Local*	**Discipline Data to PCSB Hub**	2/28/2017	3/14/2017

Events/Important Dates

- **LEA Data Meeting-February 23th 11am-12:30pm**
- **Scholastic Aptitude Test (SAT) School Day-Spring Exam-March 1st**
- **LEA Special Education POC Monthly Webinar February 15th 10am-11am**
- **Locally Grown and Unprocessed Tracking Log Due with Claim Feb. 10th**
- **School Food Authority NSLP & FFVP Claim Submissions due Feb. 10th**
- **New and Experienced School Garden Coordinators Training Feb. 17th**
- **Cluser 2 Nonpublic Reports Release Feb. 6th**

March 2017

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DAR	*Federal*	**Staff and Faculty Collection**	3/1/2017	3/31/2017
PCSB	*Local*	**3rd Quarter Meeting Minutes-Epicenter**	3/17/2017	4/18/2017
PCSB	*Local*	**Preliminary School Calendar**	3/27/2017	4/27/2017
PCSB	*Local*	**Attendance to Qlik (OSSE)**	3/31/2017	4/7/2017
PCSB	*Local*	**Discipline Data to PCSB Hub**	3/31/2017	4/14/2017

Events/Important Dates

- **DC Council Oversight Hearing**
- **LEA Data Meeting-Mar. 23th 11am-12:30pm**
- **LEA Special Education POC Monthly Webinar Mar. 15th 10am-11am**
- **School Food Authority Final NSLP & FFVP Claim Submission for Dec. due Mar. 1st**
- **School Food Authority NSLP & FFVP Claim Submissions due Mar. 10th**
- **Cluster 3 LEA Nonpublic Desktop monitoring notifications March 1st**

April 2017

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
Grants Mgmt	*Federal*	**The National Public Education Financial Survey (NPEFS) Verification**	4/16/2017	8/1/2017
Health & Wellness	*Federal*	**Health and Physical Education Assessment**	4/3/2016	6/16/2017
PCSB	*Local*	**Attendance to Qlik (OSSE)**	4/30/2017	5/5/2017
PCSB	*Local*	**Discipline Data to PCSB Hub**	4/30/2017	5/15/2017

Events/Important Dates

- **Council Budget Hearing**
- **LEA Data Meeting-Apr. 27th 11am-12:30pm**
- **LEA Special Education POC Monthly Webinar Apr. 19th 10am-11am**
- **PARCC Test Administration Apr. 24th – Jun. 9th**
- **School Food Authority Final NSLP & FFVP Claim Submission for Jan. due Apr. 1st**
- **School Food Authority NSLP & FFVP Claim Submissions due Apr. 10th**
- **Experienced School Garden Coordinators Training Apr. 28th**
- **School Food Authority Final NSLP & FFVP Claim Submission for February due Apr. 29th**
- **Fresh Fruit and Vegetable Program (FFVP) Interest Meeting TBD**

May 2017

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
PCSB	Local	Annual Budget 2017-2018	5/1/2017	6/1/2017
PCSB	Local	Attendance to Qlik (OSSE)	5/31/2017	6/7/2017
PCSB	Local	Discipline Data to PCSB Hub	5/31/2017	6/14/2017

Events/Important Dates

- LEA Data Meeting-May 18th 11am-12:30pm
- LEA Special Education POC Monthly Webinar May 17th 10am-11am
- PCSB-High School Roster Validation May 11-May 22
- PARCC Test Administration April 24th – June 9th
- School Food Authority NSLP & FFVP Claim Submissions due May 10th
- School Food Authority Final NSLP & FFVP Claim Submission for March due May 30th
- Locally Grown and Unprocessed Tracking Log Due with Claim May 10th
- Cluster 3 LEA Nonpublic Reports Release May 1st

June 2017

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DAR	Federal	Homeless Student Verification in McKinney Vento Quickbase Application, SY 16-17	6/15/2017	6/30/2017
DAR	Federal	Career and Technical Education (CTE) Collection	6/01/2017	7/15/2017
DAR	Federal	Adjusted Cohort Graduation Rate (ACGR) Data Review and Documentation Submission, SY 16-17 graduates	6/15/2017	7/15/2017
PCSB	Local	4th Quarter Board Meeting Minutes	6/9/2017	7/11/2017
PCSB	Local	Attendance to Qlik (OSSE)	6/26/2017	6/30/2017
PCSB	Local	Discipline Data to PCSB Hub	6/26/2017	6/30/2017

Events/Important Dates

- **LEA Data Meeting-Jun. 22rd 11am-12:30pm**
- **LEA Special Education POC Monthly Webinar Jun. 21st 10am-11am**
- **PCSB Re-enrollment Validation Jun. 15-Jun.26**
- **PARCC Test Administration Apr. 24th – Jun. 9th**
- **School Food Authority NSLP & FFVP Claim Submissions due Jun. 12th**
- **School Food Authority Final NSLP & FFVP Claim Submission for Apr. due Jun. 29th**

July 2017

LEA Collections/Verifications

OSSE Division	Data will be used for Federal, State or Local Reports	Collection/Verification Type	Start Date	End Date
DAR	*Federal*	**Teacher & Principal Evaluations Collection**	7/10/2017	8/11/2017
DAR	*Federal*	**Adjusted Cohort Graduation Rate Verification**	7/1/2017	8/1/2017
DAR	*Federal*	**Discipline Collection**	7/1/2017	7/31/2017
DAR	*Federal*	**Attendance Verification, SY 16-17**	7/15/2017	8/01/2017

Events/Important Dates

- **LEA Data Meeting Jul. 27th 11am-12:30pm**
- **LEA Special Education POC Monthly Webinar Jul. 19th 10am-11am**
- **PCSB-Attendance and Discipline Validation Jul. 9-Jul. 15**
- **PCSB-High School-On-Site Verification-9th Grade on Track Jul. 6-Jul. 24**
- **PCSB-School Contact List Validation Jul. 6-Jul. 24**
- **School Food Authority NSLP & FFVP Claim Submissions due Jul. 10th**
- **School Food Authority Final NSLP & FFVP Claim Submission for May due Jul. 30th**

OSSE Division Point of Contacts

The OSSE Key Points of Contact for LEAs is a directory for LEA leaders to find the right OSSE staff for support. It is organized by content area and offers examples of commonly asked questions under each area. OSSE will continue to update and this resource quarterly. If you have a question not addressed in this resource, please contact Jessie Harteis, Deputy Chief of Staff (Jessie.Harteis@dc.gov, (202) 344-9805).

For question regarding this calendar, please contact:

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